



## **Exhibition Proposal/ Submission Guidelines**

### **Artist submissions should include:**

1. Cover Letter
2. Artist Statement
3. Curriculum Vitae (resume) – outlining exhibition and education experience
4. 10-15 images of your work, this must include:
  - a numbered image list with the title, medium, dimensions and date of each workFormats may be digital images on CD or JPEG's emailed
  - Digital images must be .jpegs only and a max. of 300 dpi
5. A stamped, self-addressed envelope if you wish to have your submission returned
6. **Email submissions are accepted and encouraged**
7. All framed work must be under **Plexi-glass**, we will not tour work under glass

### **Curator/ Organization submissions should include:**

1. Cover Letter: including
  - number of works proposed and approximate running feet of the exhibition
  - artists featured in the exhibition
  - exhibition fee
  - packing and crating specifics; i.e. does the exhibition come packed and crated?
  - Installation requirements
1. Curatorial Vision/Statement
2. Artist information (biography, curriculum vitae)
3. 5-10 digital images of the work proposed. Digital images must be .jpegs only and a max. of 300 dpi.
4. Image list (listing the titles, dimensions, mediums of the work in chronological order in correspondence with the numbered slides/photographs)
5. Stamped, self-addressed envelope (if you would like to have the slides or CD returned to you).

Please send your submission by **May 7, 2018** to:

**OSAC**  
**1102 – 8th Avenue, Regina, SK. S4R 1C9**  
**Attention: Zoë Schneider**  
**Visual & Media Arts Coordinator**  
[zoe@osac.ca](mailto:zoe@osac.ca)